



Lexington Housing Partnership

Meeting Minutes for December 20, 2012

Attendees:

Florence Baturin, Bob Pressman, Chris Kluchman, Mary Haskell, Harriet Cohen, Tom Harden, Melinda Walker, Paul Linton, Jeri Foutter

The meeting was called to order at 7:40 pm. Chris Kluchman chaired the meeting and Harriet Cohen took the minutes.

1. Minutes

Minutes of the meeting [of December 6, 2012](#) were not available for review.

2. Open Meeting Law

Lexington has a workshop once a year about open meeting law. The meeting is for committee chairs. Melinda attended a training session as a member of the Housing Authority. She noted the following as relevant to the LHP:

- Email: email is to be used for purely administrative purposes, e.g., to set up meetings or to distribute material or information. Discussion has to take place at an open meeting. If you want to comment on the distributed material, reply only to the person who sent the email.
- If the committee asks the chair or any member to write a letter and the author seeks comments over email, the author cannot send the letter until it is approved at an open meeting. It is permissible to direct the chair or any member to write a letter and send it, but comments are not permitted via email.
- “New Business” is not specific enough for an agenda item. New Business items must be specified.

The LHP discussed the open meeting law with the goal of understanding how to best apply the law to the workings of the LHP.

3. LHP Appointee to the [CPG Community Preservation Committee](#)

Ms. Walker moved that Bob Pressman be appointed as the LHP representative to the Community Preservation Committee. The motion was seconded by Florence Baturin. The motion was passed unanimously (8-0-0).

4. Any other matters as might arise before the committee

Ms. Kluchman requested that Mr. Linton post a resource [sheet-list for persons seeking affordable housing](#) on the web sheet. Aaron Henry had requested that Ms. Kluchman have the information posted. Ms. Walker requested that Ms. Kluchman copy her on any requests for affordable housing.



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Ms. Haskell noted that she was misquoted in the *Lexington Minute Man* as to her statement at the Board of Selectmen [meeting on affordable housing at the Scottish Rite property](#) and would be writing a letter to the *Lexington Minute Man* correcting the statement.

Mr. Pressman reported on the CPC Needs Assessment meeting on 12/19/12. The CPC reported that (a) the sellers [of the Scottish rite property](#) do not want affordable housing on their land; and (b) the commander's house might be excluded in the sale.